

Human Services.

Cleaning & Maintenance Guide



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To maintain the quality and longevity of your furniture, follow these care and cleaning guidelines:

General Maintenance

Tighten all hardware at least once per year, including drawer handles, knobs, seating legs, and table legs. If furniture is moved, readjust levelers as needed. Wipe up spills immediately and dust regularly using a standard water-based cleaning product. Avoid letting spills sit on the finish, as this may cause damage.

Metal Beds

Dust regularly to maintain their appearance. For tougher stains, use a damp cloth with mild dishwashing liquid, then dry immediately.

Casegoods Wood & Laminate

For minor scratches and wear marks, use Old English LIGHT or DARK Scratch Cover, depending on the finish. Wood touch-up markers are also available at most hardware stores.

Dining furniture is particularly susceptible to wear. Clean food spills immediately to prevent damage. Regularly tighten all hardware, including table and chair legs. Adding felt pads to chair legs can help protect wood floors from scratches.

For laminate furniture, clean with a damp cloth and mild soap. Stubborn stains, such as coffee or tea, may require a baking soda and water paste applied with a soft brush. Avoid harsh chemicals like lye-based drain cleaners, as they can cause permanent damage.



Disinfection & Special Cleaning

For HPL (High-Pressure Laminate) surfaces, use disinfectants containing quaternary ammonium, ethanol, isopropanol, or hydrogen peroxide. Avoid chlorine-based products like Clorox®, as they can damage the finish.

To remove marker graffiti, use a non-corrosive citrus-based cleaner. For polishing and minor scratch removal, Trade Secret Countertop Polish and Cleaner is recommended.

For adhesive or stain removal, use the following solvents in order of strength:

- 1. Water
- 2. Rubbing alcohol
- 3. Wood alcohol
- 4. Methyl alcohol
- 5. Hydrotreated light distillate (Petroleum)

Always test cleaning solutions in an inconspicuous area before full application.

Laminate Top Tables

Use a mild soap solution with a soft cloth or sponge. Persistent stains can be treated with a baking soda paste. Avoid excessive scrubbing, as it may damage glossy finishes. Never place hot pots or pans directly on laminate surfaces.

Lounge Furniture

To prevent visible wear, flip seat and back cushions every two weeks (when applicable). Regular vacuuming is recommended to extend the life of your furniture; for areas prone to excessive staining or incontinence, consider vinyl upholstery or Crypton protection.



Fabric & Vinyl Care

Vinyl upholstery naturally resists most spills. For general cleaning, use a solution of 25% mild soap (such as Ivory Liquid) and 75% water, applied with a clean cloth. Rinse with clean water and allow to dry; avoid using vinyl conditioners or protectants.

For stubborn stains, cleaning methods vary based on the staining agent:

- Mild stains (e.g., baby oil, coffee, tea, urine, blood):
 Use an all-purpose cleaner such as Formula 409[®]
 or Fantastik[®].
- Grease-based stains (e.g., crayon, motor oil): If stains persist after using an all-purpose cleaner, apply rubbing alcohol (91% isopropyl alcohol).
- Permanent marker, lipstick, spray paint: If standard cleaners fail, use a diluted solvent (70% water, 30% acetone). Apply gently with a soft cloth, limiting to six rubs to avoid surface damage.

Always start with the least aggressive cleaning method before progressing to stronger solutions. Never exceed the recommended cleaning method for any stain.

Mattress

Our mattresses are naturally flame-retardant, anti-bacterial, and anti-microbial. To clean, simply wipe them down with a mild soap and water solution, then dry thoroughly. For optimal durability, flip the mattress monthly, alternating between side-to-side and top-to-bottom rotations to ensure even wear.

By following these care guidelines, your furniture will remain in excellent condition for years to come. For additional assistance or replacement parts, contact our customer service department.